

GPS Parent Council Minutes - 2017/2018

Other resources

[Parent Council Events](#)

[Parent Council Treasurer's Record](#)

29 May

Attendees

Name	Email	Phone
Tanya Fraser		
Michelle Gemmell		
Sandi Martin		
Luke LaRocque		
Seth Martin		

Agenda (Meeting minutes in blue)

1. Welcome- Introductions
2. Principal/Vice Principal Update
 - o Year end assembly is on June 28th, parents are welcome to attend
 - o All remaining dates and reminders went out today in the newsletter (look for a green piece of paper)
 - o Website issues have been resolved, and it will be updated more frequently from now on (see last item in agenda for more parent council/website details)
3. Mass Band - Michelle
 - o Fundraising opportunity for future years: we can sell baked goods and beverages to help raise money for GPS
 - o Dates to be confirmed for the 2018/2019 school year
 - o Tanya: it's a board event, and a really cool one.
4. Pro grant planning and application- Katelyn

- Application deadline June 5th, 2018
 - Suggested: Creating Healthy Boundaries with Marcy Hill
 - Tanya will email Marcy; Sandi will complete PRO Grant application and submit by deadline
 - Michelle: Grant applications go through the ministry website (https://education.factorial.ca/s_Login.jsp?&lang=1) and we are required to report on the effectiveness of the program by the end of next school year
5. Welcome to Kindergarten night - Sandi
- Mrs. Ferrari asked us to run the healthy lunch table, and we'll be promoting & recruiting for school council
 - Luke, Sandi, Erica, and Michelle are all available, event is from 4-5pm
 - Tanya will have a copy of the daily schedule so we can talk to parents about what to expect for their kids' lunch breaks
 - Luke is making a flyer with dates of 2018/2019 meetings to share with new parents, and we'll collect email addresses at the event
6. Fundraisers Update:
- Macmillan's- Michelle \$850
 - Badminton Tournament Update May 3rd (9am-2pm)- Katelyn \$365.10
 - Swap and Play Event- Update May 5th (9am-1pm)- Luke \$791
 - Robotics Fair- Update May 18th (9am-2pm) Katelyn \$795
7. Teacher Appreciation Luncheon- Michelle
- June 19th
 - Volunteers needed to bake and cook potluck style meals for teachers and staff to thank them for this school year and the great job they have done with our kids.
 - Examples of Food needed: fruit salad, garden salads, pasta salads, sandwiches, wraps, desserts
 - Michelle is the lead on this event. A request for help went out in the newsletter (green sheet)
8. Track and Field Meet June 6th/7th (GPS only) - Katelyn (Now June 12th, Regionals)
- Volunteers needed to help organize event, bake, bbq, sell food and beverages
 - Sandi, Luke, and Erica not available on the new date. Michelle was not available but is going to work with Katelyn to make it happen
 - Kinders are going to sell freezies to raise money for class trip or their yard updates at the meet on the 6th
9. Fundraising Events for 2018/2019 School year

- Michelle tries to run no more than three per year, effort made not to duplicate GHS/Beechgrove fundraisers. Macmillan's ran twice this year and she recommends only running the one in the spring because it includes meat. Most vendors offer promotions to sign up by a deadline (usually before June)
- Tanya & Luke: Let's concentrate on taking Swap & Play and doing it really well. Need to do a cost/benefit to make sure that hours and effort put in are worth the money raised
- Sandi: Had an idea to do a "night out" for parents; movie & babysitting for kids (should make it a limited attendance) and partnership with local restaurants so parents can get a discount
- Luke: Could we set up a swag/merch (whatever the cool kids are calling it now) shop online through the Portage portal like they do for Beacon? Tanya would also like to have a portable shop that we could bring out at events with inventory ready to sell
- Fundraisers to choose from for 2018/2019: (Let's pick three ASAP and get them scheduled for next year:

Fundraiser	Profit	Dates	Website
Fresh from the farm	40%	Out: Sept Due: Oct Delivery: Nov	http://www.freshfromfarm.ca/home.aspx
MacMillan's	?	?	http://www.macmillans.ca/fundraising/fundraising-programs
Recipes in a Jar	50% when orders are compiled at school; 40% if they compile it for us	Custom - These would be great before Christmas (comes with online storefront)	http://www.recipesinajar.ca
Little Ceaser's Pizza Kits	\$5/item	?	https://www.pizzakit.ca/
Learning Advantage	?	Fall/Winter or Spring/Summer	http://www.learningadvantage.ca
Deli Dude Pepperettes	40%	Custom	https://delidude.ca/opportunities/fundraisers/

10. School Council procedures for 2018/2019

- Cash box handling (permanent float from our own money, best practice is to verify float at beginning of event)
- Dedicated spot for council assets (Swap & Play signs, leftover water/supplies from events, Tshirts/aprons) - Kelly Loshaw has a spot in the mezzanine of the storage closet
- Tent has been ordered for athletics department, parent council can co-ordinate with Ms. McLeod if we need it for an event.

11. Last School Council meeting June 19th at 6:30pm

- Dates for 2018/2019 school year (Tanya would like to experiment with times to see if we can get more engagement:
 - August 21 (off-site, pre-school year planning)
 - September 11 (6:30pm)
 - October 9 (6:30pm)
 - November 13 (6:30pm)
 - December 11 (NOT 6:30pm) only if needed
 - January 15 (6:30pm)
 - February 12 (6:30pm)
 - March 19 (6:30pm) only if needed
 - April 9 (6:30pm)
 - May 14 (6:30pm)
 - June 11 (6:30pm)
- For next school year: Attend first day of school as parent council reps, and get parent reps for each class
- Luke has purchased URL and set up temporary website with sign-up button - most parent council information will be kept at gpschoolcouncil.com
- Luke will set up new central email address and add aliases & filters so council can share the email without confusing who's read/responded to messages
- Link on GPS website will lead to parent council main site
- Minutes from parent council meetings will be posted on main site (Kelly can do this if we email the PDF to her after meetings)

12. Adjournment